

Town of Hoosick 2017 Organizational Meeting
January 9, 2017 6:00 PM

Pledge of Allegiance

Call to Order

Supervisor's Committee Appointments

Fire & Rescue Squad – Deputy Supervisor Wysocki
Highway – Councilperson Sutton
Street Lighting – Councilperson Hyde
Insurance – Councilperson Sheffer
Web Page – Supervisor Surdam

Supervisor's Appointments

Deputy Supervisor – Jeff Wysocki
Town Bookkeeper – Emily Sanders
Town Historian – Phil Leonard

Town Board Appointments

Resolution #1 of 2017: Designating the Bulletin Board in the Lobby of the Hoosick Armory as the Town of Hoosick official Bulletin Board.

The foregoing resolution was offered by Sheffer
and seconded by Hyde, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #2 of 2017: Setting the time of meetings of the Town Board for the second Monday each month at 7:00 pm. Location of all meetings will be held at the Armory, located at 80 Church Street, Hoosick Falls, NY.

The foregoing resolution was offered by Sutton
and seconded by Wysocki, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #3 of 2017: That the Town Board of the Town of Hoosick does (a) confer the benefits of Section 18 of the Public Officers Law of the State of New York upon the employees of the Town of Hoosick and (b) will thereafter be held liable for the cost incurred under the provisions of Section 18.

The foregoing resolution was offered by Sutton
And seconded by Wysocki, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #4 of 2017: Naming Pioneer Commercial Bank and Key Bank as the depositories for the Town of Hoosick.

The foregoing resolution was offered by Sutton
And seconded by Hyde, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #5 of 2017: Naming **The Eastwick Press** as the official newspaper for the Town of Hoosick for the period covering 1/1/2017 - 12/31/17.

The foregoing resolution was offered by Sutton
And seconded by Wysocki, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #6 of 2017: Naming **The Eagle** as the official (alternate) newspaper for the Town of Hoosick for the period covering 1/1/2017 - 12/31/2017.

The foregoing resolution was offered by Hyde
And seconded by Sutton, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #7 of 2017: Authorizing the payment of all Town of Hoosick elected and appointed officials as established in the 2017 Budget and as listed in the Town of Hoosick Wage Schedule (Wage Schedule provided separately).

The foregoing resolution was offered by Sutton
And seconded by Wysocki, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #8 of 2017: Appointing Jonathan Schopf the Attorney to the Town of Hoosick at an annual salary of \$12,000 for the period covering 1/1/2017 - 12/31/2017.

The foregoing resolution was offered by Hyde
And seconded by Sheffer, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #9 of 2017: Appointing **Susan Stradinger** as Registrar of Vital Statistics for the Town of Hoosick for the period covering 1/1/2017 - 12/31/2017.

The foregoing resolution was offered by Sutton
And seconded by Wysocki, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #10 of 2017: Appointing **Ginny Blinstrub** as Deputy Registrar of Vital Statistics for the Town of Hoosick for the period covering 1/1/2017 - 12/31/2017.

The foregoing resolution was offered by Hyde
And seconded by Sutton, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #11 of 2017: Appointing **Richard Kuebler** as Real Property Appraisal Aide for the Town of Hoosick for the period covering 1/1/2017 - 12/31/2017.

The foregoing resolution was offered by Wysocki
And seconded by Sutton, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #12 of 2017: Appointing **Francis Rogers** as Building Safety Inspector/Code Enforcement Officer for the Town of Hoosick for the period covering 1/1/2017 - 12/31/2017.

The foregoing resolution was offered by Sutton
And seconded by Sheffer, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #13 of 2017: Authorizing the continued use of the Town of Hoosick Procurement Policy and the Town of Hoosick Investment Policy as adopted June 8th 2015 for 2017.

The foregoing resolution was offered by Wysocki
And seconded by Sheffer, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #14 of 2017: Appointing Nancy Quell (Animal Safe-Home and Rehabilitation LLC) as Dog Control Officer for the Town of Hoosick for the period covering 1/1/2017 -12/31/2017.

The foregoing resolution was offered by Sutton
And seconded by Hyde, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #15 of 2017: Appointing Janet Deluca as Town Payroll Clerk for the Town of Hoosick for the period covering 1/1/2017 -12/31/2017.

The foregoing resolution was offered by Hyde
And seconded by Wysocki, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #16 of 2017: Appointing Jerry McAuliffe and the Community Service Program as Custodians for the Town of Hoosick for the period covering January 1st 2017 through December 31st 2017.

The foregoing resolution was offered by Wysocki
And seconded by Sheffer, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #17 of 2017: Appointing Stanton King as Attorney to Planning Board for the Town of Hoosick for the period covering 01/01/2017 TO 12/31/2017.

The foregoing resolution was offered by Hyde
And seconded by Wysocki, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #18 of 2017: Appointing **Janice Kimball** as Court Clerk for the Town of Hoosick for the period covering 01/01/2017 TO 12/31/2017 The foregoing resolution was offered by Keyrockie And seconded by Sheffer, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution # 19 of 2017: Appointing **Susan Stradinger** as Records Management Officer for the Town of Hoosick for the period covering 01/01/2017 TO 12/31/2017.

The foregoing resolution was offered by Sutton And seconded by Keyrockie, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #20 of 2017: Appointing **Annette Nealon** as Deputy Records Management Officer for the Town of Hoosick for the period covered 01/01/2017 TO 12/31/2017.

The foregoing resolution was offered by Sutton And seconded by Hyde, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #21 of 2017: Establishing the mileage reimbursement rate for 2017 as allowed by the Internal Revenue Service at .535 ~~.54 cents~~ per mile.

The foregoing resolution was offered by Sutton And seconded by Keyrockie, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #22 of 2017: Establishing a Petty Cash Fund of **\$200.00** for the Town Clerk.

The foregoing resolution was offered by Sheffer And seconded by Hyde, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #23 of 2017: Authorizing the Superintendent of Highways to purchase equipment, tools and implements during the year without prior approval of the town board in the amount not to exceed **\$3000.00**

The foregoing resolution was offered by Sutton
And seconded by Hyde, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #24 of 2017: Authorizing the payment of utility, insurance, health insurance and like bills prior to Town Board audit.

The foregoing resolution was offered by Wysocki
And seconded by Sheffer, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution # 25 of 2017: Designating **Mark Surdam**, Town Supervisor as the Town of Hoosick Official Delegate for the Association of Towns 2017 annual meeting.

The foregoing resolution was offered by Sutton
And seconded by Wysocki, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #26 of 2017: Designating **Jeff Wysocki** as the Town of Hoosick Official Alternate Delegate for the Association of Towns 2017 annual meeting.

The foregoing resolution was offered by Sutton
And seconded by Hyde, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #27 of 2017: Appointing **Mark McQuerrey** as Zoning Board Attorney for the Town of Hoosick at the annual salary of \$5665 for the period covering 01/01/2017 TO 12/31/2017.

The foregoing resolution was offered by Wysocki
And seconded by Sheffer, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #28 of 2017: Appointing **James Hoag** as Zoning Board Chairperson for the Town of Hoosick for the period covering 01/01/2017 TO 12/31/2017.

The foregoing resolution was offered by Wysocki
And seconded by Hyde, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #29 of 2017: Appointing **Karen Jennings** as Secretary to the Zoning Board for the Town of Hoosick at a salary of \$1,009 for the period covering 1/1/2017 - 12/31/2017.

The foregoing resolution was offered by Wysocki
And seconded by Sutton, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #30 of 2017: Appointing **Karen Jennings** as Secretary to the Planning Board for the Town of Hoosick at a salary of \$1,009 for the period covering 1/1/2017 - 12/31/2017.

The foregoing resolution was offered by Sheffer
And seconded by Hyde, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #31 of 2017: Appointing Penny Closser as Planning Board Chairperson for the Town of Hoosick for the period covering 1/1/17 - 12/31/2017.

The foregoing resolution was offered by Sutton
And seconded by Hyde, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #32 of 2017: Authorizing Armory Rental payments to HAYC3, from the Town of Hoosick, in the amount of \$2000.00 per month as per lease agreement.

The foregoing resolution was offered by Sutton
And seconded by Wysocki, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #33 of 2017: Establishing a \$25.00 charge on all returned checks to the Town of Hoosick for insufficient funds.

The foregoing resolution was offered by Sheffer
And seconded by Wysocki, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution # 34 of 2017: Authorizing the Hoosick Town Board Deputy Supervisor signature authority on town checks in emergency situations.

The foregoing resolution was offered by Sutton
And seconded by Sheffer, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #35 of 2017: Appointing Phil Leonard as the Town Historian for The Town of Hoosick for a period covering 01/01/2017 to 12/31/2017.

The foregoing resolution was offered by Wysocicki
And seconded by Sutton, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Resolution #36, of 2017: Appointing Emily Sanders as the Town of Hoosick Bookkeeper for a period covering 01/01/2017 to 12/31/2017.

The foregoing resolution was offered by Wysocicki
And seconded by Hyde, was duly put to all call vote as follows:

COUNCILPERSON WYSOCKI	VOTING <u>aye</u>
COUNCILPERSON SUTTON	VOTING <u>aye</u>
COUNCILPERSON HYDE	VOTING <u>aye</u>
COUNCILPERSON SHEFFER	VOTING <u>aye</u>
SUPERVISOR SURDAM	VOTING <u>aye</u>

Town Clerk Appointments

Deputy Town Clerk - Virginia Blinstrub
Deputy Town Clerk - Annette Nealon

Town Highway Superintendent Appointments

Deputy Highway Superintendent - Charles Yavaniski

Salaries Attached

Adjournment of Organizational Meeting

Motion to adjourn the meeting made by Sheffer, Seconded
by Sutton, All Ayes Carried.

Respectfully submitted,
Sue Stradinger
Hoosick Town Clerk